



## REQUIREMENTS OF ALL APPLICANTS FOR THE MASTER ELECTRICIAN LICENSE EXAM FOR THE VILLAGE OF JOHNSON CITY

1. You must prove at least four years as a licensed journeyman electrician with prior experience in the installation, repair and maintenance of electrical systems; or
2. You must have received a degree in electrical engineering from a college or university accredited by the State Department of Education, hold a license as a professional engineer in the state and have had at least three years' prior experience in the installation, repair and maintenance of electrical systems in the United States, its territories and possessions under the supervision of a person or persons licensed as a master electrician under the provisions of the Village of Johnson City Code of Ordinances.
3. Accompanying your **completed** Master License Examination Application form, you must provide written documentation of your existing journeyman license, professional license and degrees as applicable. You must also provide written documentation from your employer and/or previous employers listing the number of clock hours per year that you were employed by that company performing electrical work under the supervision of a duly licensed master electrician. **These letters must be on company letterhead and have a notarized signature of an officer or owner of the company.** Overtime hours count as actual time worked, not pay rate hours.
4. You must submit the application, required documentation and a check or money order made out to the **City of Binghamton** for \$75.00 per exam part. **Applications will not be accepted without a check or money order.** If your application is rejected for any reason, the check or money order will be returned to you with a letter stating the reason for denial.
5. The required application, check or money order and all supporting documentation must be delivered to the Planning Department, 243 Main St., Johnson City, NY 13790 by the 1<sup>st</sup> day of the month **prior** to the exam. Applications submitted after this date will be held over until the next available examination date. You will be notified in writing that you are ineligible to take the current exam.
6. Examinations are given once in March, July and November of each year **on the third Saturday of the month**, unless there are not enough applicants to take the exam.

For more information contact the Village of Johnson City at (607) 797-9098.



9. Education. List any colleges or university you attended and degrees obtained.

University/College	Diploma/Degree received	Field of Study

10. Have you ever taken an Electrician's test before? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, date, location and result: \_\_\_\_\_

\_\_\_\_\_

11. Do you hold a valid license from any municipality? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, from where: \_\_\_\_\_

Date issued: \_\_\_\_\_

Type of license: \_\_\_\_\_

12. Are you a licensed professional engineer? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, in what state \_\_\_\_\_

License number \_\_\_\_\_

I, \_\_\_\_\_, being duly sworn, state that the above information is true and that I have worked for \_\_\_\_\_ hours as a journeyman electrician.

\_\_\_\_\_  
Signature of applicant

Sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
(Notary Public)